

**MAYES EMERGENCY SERVICES TRUST
AUTHORITY**



January 10, 2017

**Administration Building
4144 Redden
Pryor, OK 74361**



4144 Redden Street

(918) 825-6825

Pryor, OK 74361

Fax: (918) 825-6234

NOTICE

Pursuant to, and in accordance with Oklahoma Statutes Title 25, Section 311, notice is hereby given of the regularly scheduled meeting of the Mayes Emergency Services Trust Authority at 5:00PM January 10th, 2017 at the MESTA Main Station #1, 4144 Redden Street, Pryor, Oklahoma.

AGENDA

1. Call to order.
2. Consent agenda
 - a. Regular Board Meeting Minutes of December 13th, 2016
 - b. Financial Statement of December, 2016
 - c. Claims for payment
 - d. Request for Blanket purchase orders
 - e. Transfer of funds necessary to cover expense
 - f. Attorneys report
 - g. Directors report

Regular agenda

3. Discussion and possible Board action to:
 - A. Enter into an executive session of the Authority, as authorized by Title 25, Section 307 B.1 of the Oklahoma Statutes, for the purpose of reviewing the grievance filed by Jenna Caudle regarding the termination of said employee.
4. After return by the Board to the public meeting, discussion and possible action regarding any item of business which concerns the above agenda item #3.
5. Discussion and possible Board action on amending the MESTA Policy and Procedure manual regarding Vacations policy #10.1 to clarify rates.
6. Discussion and possible Board action on approving a Sales Evaluation Request from Physio-Control for the on-site testing/loaning of one (1), LUCAS 2 System, 2.1 SW, Stand-alone battery charger with value listed at \$16,467.
7. Discussion and possible Board action on approving remodel to MESTA Station 5 not to exceed \$5,000
8. New Business: Consideration and possible Board action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda.
9. Citizens input, open to all Citizens limited to 2 minutes per individual
10. Adjournment

Posted January 5th, 2017

A handwritten signature in black ink, appearing to read "Steve Van Horn".

Steve Van Horn
Director of MESTA

Mayes Emergency Services Trust Authority

Compiled
Financial Statements

For the period ended
December 31, 2016

Johnny R. Ragsdale CPA, PLLC
Certified Public Accountant
108 N Adair
Pryor, Oklahoma 74361
Telephone (918) 825-6441 / Fax (918) 825-6443
Member of AICPA & OSCPA

Johnny R. Ragsdale CPA, PLLC
Certified Public Accountant
108 N Adair
Pryor, OK 74361
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ACCOUNTANT'S COMPILATION REPORT


Mayes Emergency Services Trust Authority
Pryor, OK

Management is responsible for the accompanying financial statements of Mayes Emergency Services Trust Authority, which comprise of the statement of assets, liabilities, and equity-tax basis as of December 31, 2016, and the related statement of revenues and expenses-tax basis for the month ending December 31, 2016, as well as the 12 Months then ended in accordance with the tax basis of accounting, and for determining that the tax basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We have not audited or reviewed the accompanying financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared on a tax basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the tax basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Mayes Emergency Services Trust Authority.



Johnny R. Ragsdale CPA, PLLC
January 10, 2017

Mayes Emergency Services Trust Authority
STATEMENT OF ASSETS, LIABILITIES AND NET WORTH
As of December 31, 2016

ASSETS

CURRENT ASSETS

Petty Cash	\$	500
Yorktown-Checking		16,112
RCB-Payroll		55,891
BOC-Sales Tax Acct		443,549
RCB Bank Depository		266,700
RCB-Condolence Fund		1,734
CD-VNB 5934		139,068
CD-VNB 3228		63,175
Prepaid Insurance		49,308

TOTAL CURRENT ASSETS 1,036,037

FIXED ASSETS

Land		15,000
Buildings		435,830
Equipment		2,359,260
Furniture and Fixtures		23,598
Accumulated Depreciation		(1,515,119)

TOTAL FIXED ASSETS 1,318,569

TOTAL ASSETS \$ 2,354,606

LIABILITIES AND NET WORTH

CURRENT LIABILITIES

Accounts Payable	\$	42,655
Retirement Payable		14,916

TOTAL CURRENT LIABILITIES 57,571

LONG TERM LIABILITIES

NET WORTH

Net Worth		2,276,762
Net Worth-Condolence Fund		1,450
Current Income/(Loss)		18,759
Current Condolence Fund		63

TOTAL NET WORTH 2,297,035

TOTAL LIABILITIES AND NET WORTH \$ 2,354,606

Mayes Emergency Services Trust Authority
STATEMENT OF REVENUES AND EXPENDITURES
ACTUAL TO BUDGET

	1 Month Ended Dec. 31, 2016	1 Month Ended Dec. 31, 2016	Variance	12 Months Ended Dec. 31, 2016	12 Months Ended Dec. 31, 2016	Variance
	<u>Actual</u>	<u>Budget</u>		<u>Actual</u>	<u>Budget</u>	
OPERATING REVENUES						
Sales Tax Revenue	\$ 82,608	\$ 79,167	\$ 3,441	\$ 1,001,644	\$ 950,000	\$ 51,644
Insurance Collections	175,419	164,583	10,836	1,983,397	1,975,000	8,397
Contributions and Donations	0	0	0	200	0	200
Stand-By Fees	0	833	(833)	0	10,000	(10,000)
Memberships	0	83	(83)	1,260	1,000	260
Reimbursements (Overpmts)	(3,267)	(2,333)	(934)	(23,834)	(28,000)	4,166
TOTAL OPERATING REVENUES	254,760	242,333	12,426	2,962,667	2,908,000	54,667
OPERATING EXPENDITURES						
Personnel	164,130	152,975	11,155	2,115,802	1,962,000	153,802
Maintenance and Operations	76,772	77,581	(809)	890,492	930,975	(40,483)
TOTAL OPERATING EXP	240,901	230,556	10,345	3,006,294	2,892,975	113,319
OTHER INCOME						
Interest Income	105	0	105	2,454	0	2,454
Grant	0	0	0	4,600	0	4,600
Misc Income	2,020	4,167	(2,147)	53,629	50,000	3,629
Gain/(Loss) on Asset Disposal	0	0	0	1,704	0	1,704
Condolence Income	0	0	0	663	0	663
Condolence Expense	(315)	0	(315)	(600)	0	(600)
TOTAL OTHER INCOME (EXP)	1,811	4,167	(2,356)	62,450	50,000	12,450
REVENUES OVER (UNDER) EXPENDITURES						
	15,669	15,944	275	18,822	65,025	46,202
Capital Outlay	0	0	0	(190,928)	0	(190,928)
Cash to Accrual Adjustments	(36,554)	0	(36,554)	13,952	0	13,952
NET CASH INCREASE/(DECR)	(20,885)	0	(20,885)	(158,154)	0	(158,154)
Beginning Cash	1,007,614	0	1,007,614	1,144,882	0	1,144,882
ENDING CASH	\$ 986,729	\$ 0	\$ 986,729	\$ 986,729	\$ 0	\$ 986,729

Mayes Emergency Services Trust Authority
STATEMENT OF REVENUES AND EXPENDITURES
ACTUAL TO BUDGET

	1 Month Ended Dec. 31, 2016	1 Month Ended Dec. 31, 2016	Variance	12 Months Ended Dec. 31, 2016	12 Months Ended Dec. 31, 2016	Variance
	<u>Actual</u>	<u>Budget</u>		<u>Actual</u>	<u>Budget</u>	
OPERATING EXPENDITURES						
Payroll Taxes	\$ 9,013	\$ 9,308	\$ (295)	\$ 126,189	\$ 121,000	\$ 5,189
Retirement	11,403	11,083	320	149,537	133,000	16,537
Salaries and Wages	122,853	117,000	5,853	1,608,080	1,521,000	87,080
Employee Medical Exp	325	167	158	1,805	2,000	(195)
Health Insurance	19,037	14,583	4,454	222,039	175,000	47,039
Education	1,499	0	1,499	4,469	0	4,469
Employee Education	0	833	(833)	3,682	10,000	(6,318)
TOTAL PERSONNEL EXP	<u>164,130</u>	<u>152,975</u>	11,155	<u>2,115,802</u>	<u>1,962,000</u>	153,802
Outside Billing	16,215	12,500	3,715	116,151	150,000	(33,849)
Safety	37	125	(88)	37	1,500	(1,463)
Dispatch	460	833	(373)	19,267	10,000	9,267
EMS Supplies	12,029	12,083	(55)	137,818	145,000	(7,182)
Supplies	(42)	2,500	(2,542)	34,334	30,000	4,334
Search and Rescue	0	208	(208)	185	2,500	(2,315)
Fuel	4,847	10,000	(5,153)	93,011	120,000	(26,989)
Vehicle Repairs	7,627	10,833	(3,206)	143,836	130,000	13,836
Rent/Lease Expense	0	1,042	(1,042)	9,686	12,500	(2,814)
Utilities	2,201	2,667	(466)	24,037	32,000	(7,963)
Telephone	588	875	(287)	8,893	10,500	(1,607)
Cellular Phone	665	458	207	7,204	5,500	1,704
Biohazard Waste	150	167	(17)	1,271	2,000	(729)
Repairs and Maintenance	3,889	3,000	889	43,352	36,000	7,352
Legal and Professional	9,874	5,417	4,457	91,769	65,000	26,769
External Audit	420	292	128	420	3,500	(3,080)
Note Payments	0	0	0	75	0	75
Miscellaneous	20	417	(397)	2,590	5,000	(2,410)
Insurance and Bonds	14,057	12,083	1,973	137,673	145,000	(7,327)
Cable Services	414	333	81	4,690	4,000	690
Travel/Mileage	180	229	(49)	2,080	2,750	(670)
Advertising	0	83	(83)	22	1,000	(978)
Uniforms	3,127	1,367	1,760	11,640	16,400	(4,760)
Bank Charges	15	69	(54)	452	825	(373)
TOTAL MAINT & OPER EXP	<u>76,772</u>	<u>77,581</u>	(809)	<u>890,492</u>	<u>930,975</u>	(40,483)
TOTAL OPERATING EXP	<u>\$ 240,901</u>	<u>\$ 230,556</u>	\$ 10,345	<u>\$ 3,006,294</u>	<u>\$ 2,892,975</u>	\$ 113,319

January 10, 2017

BOARD MEETING DAY:

Checks should be written for the following and deposited into the Yorktown Bank:

Accounts Payable	Adair BOC	70,000.00
Payroll Taxes 01/25/17	Adair BOC	18,000.00
Payroll Taxes 02/08/17	Adair BOC	<u>18,000.00</u>
Total to be Transferred		<u><u>106,000.00</u></u>

Checks should be written for the following and deposited into the RCB Payroll account:

Payroll 01/25/17,OPERS,Compsource,Health	RCB Bank	120,000.00
Payroll 02/08/17	ADAIR BOC	<u>50,000.00</u>
Total to be Transferred		<u><u>170,000.00</u></u>

ADDITION TO THE MONTHLY STATEMENTS

TRANSFER TO THE YORKTOWN BANK (CHECKING ACCOUNT)

Accounts Payable	42,655.35
Intermedix (Estimate)	18,000.00
Payroll Taxes 01/25/17	18,000.00
Payroll Taxes 02/08/17	<u>18,000.00</u>
Total	<u><u>96,655.35</u></u>

TRANSFER TO THE RCB BANK (PAYROLL ACCOUNT)

Payroll Dated 01/25/17	50,000.00
Payroll Dated 02/08/17	50,000.00
Compsource	13,000.00
OPERS	18,000.00
Health Insurance	<u>30,000.00</u>
Total	<u><u>161,000.00</u></u>

CHECKING ACCOUNT-YORKTOWN BANK (0%)

Balance at December 31, 2016	16,111.64
Payroll Deposit 01/11/17	15,000.00
Payroll Taxes 01/11/17	<u>(17,142.40)</u>
Balance at December 14, 2016	<u><u>13,969.24</u></u>

RCB-PAYROLL ACCOUNT (0%)

Balance at December 31, 2016	55,891.45
Payroll Deposit 01/11/17	46,000.00
Payroll Checks 01/11/17	<u>(105,452.16)</u>
Balance December 14, 2016	<u><u>(3,560.71)</u></u>

ADAIR-BANK OF COMMERCE-SALES TAX DEPOSIT (0.15%)

Balance at December 31, 2016	443,548.54
Payroll Deposit 01/11/17	<u>(15,000.00)</u>
Balance at January 11, 2017	<u><u>428,548.54</u></u>

RCB-OTHER-DEPOSITORY (0.245%)

Balance at December 31, 2016	266,700.19
Deposits thru 01/10/17	15,377.36
Payroll Deposit 01/11/17	<u>(46,000.00)</u>
Balance at January 11, 2017	<u><u>236,077.55</u></u>

VALLEY NATIONAL BANK-CD (0.8%)

Balance at December 31, 2016	<u><u>139,067.74</u></u>
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VALLEY NATIONAL BANK-CD (0.7%)

Balance at December 31, 2016	<u><u>63,174.76</u></u>
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RCB CONDOLENCE FUND

Balance at December 31, 2016	<u><u>2,049.33</u></u>
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PAY DAY	REG HRS	REG PAY	O/T HRS	O/T PAY	VAC HRS	VAC PAY	OTHER	GR WAGE
1/13/2016	3054.20	\$ 38,568.03	1098.25	\$ 18,357.80	78.30	\$ 1,058.18	\$ 1,254.00	\$ 59,238.01
1/27/2016	2585.00	\$ 32,760.22	1252.75	\$ 21,721.12	134.00	\$ 1,817.04	\$ 1,346.00	\$ 57,644.38
2/10/2016	2949.90	\$ 33,363.77	1386.25	\$ 21,853.18	17.10	\$ 247.21	\$ 1,566.00	\$ 57,030.16
2/24/2016	2684.50	\$ 32,907.35	1196.00	\$ 20,676.25	42.00	\$ 805.14	\$ 1,420.50	\$ 55,809.24
3/9/2016	2649.75	\$ 32,169.91	1227.75	\$ 21,494.88	20.00	\$ 355.35	\$ 1,353.00	\$ 55,373.14
3/23/2016	2614.45	\$ 31,220.01	1250.50	\$ 22,081.11	62.00	\$ 1,285.06	\$ 1,549.50	\$ 56,135.68
4/6/2016	2697.75	\$ 33,155.16	1231.75	\$ 21,507.35	70.00	\$ 1,873.41	\$ 1,618.00	\$ 58,153.92
4/20/2016	2714.00	\$ 35,035.98	1249.55	\$ 22,573.54	35.00	\$ 478.44	\$ 1,498.00	\$ 59,585.96
5/4/2016	2622.00	\$ 34,187.57	1201.00	\$ 20,992.23	317.00	\$ 5,961.18	\$ 1,273.00	\$ 62,413.98
5/18/2016	2729.40	\$ 35,191.38	1219.50	\$ 21,480.24	10.00	\$ 103.95	\$ 1,232.00	\$ 58,007.57
6/1/2016	2833.05	\$ 36,030.64	1367.50	\$ 24,371.86	55.75	\$ 692.54	\$ 1,302.50	\$ 62,397.54
6/15/2016	2925.50	\$ 37,243.62	1281.25	\$ 22,571.94	172.00	\$ 2,529.72	\$ 1,158.00	\$ 63,503.28
6/29/2016	3009.95	\$ 38,459.82	1169.75	\$ 20,835.33	434.37	\$ 9,875.63	\$ 1,005.50	\$ 70,176.28
7/13/2016	3153.55	\$ 37,894.27	1135.50	\$ 20,014.94	87.00	\$ 1,166.94	\$ 1,142.00	\$ 60,218.15
7/27/2016	2614.55	\$ 33,968.29	1092.25	\$ 19,254.25	89.00	\$ 1,243.08	\$ 1,150.00	\$ 55,615.62
8/10/2016	2570.15	\$ 33,432.40	1155.00	\$ 20,168.41	111.25	\$ 1,462.78	\$ 1,059.00	\$ 56,122.59
8/24/2016	2689.75	\$ 35,074.66	1099.25	\$ 19,866.46	186.00	\$ 2,500.20	\$ 1,150.00	\$ 58,591.32
9/7/2016	2674.30	\$ 36,080.47	1178.50	\$ 21,073.22	163.50	\$ 2,090.28	\$ 1,063.00	\$ 60,306.97
9/21/2016	2954.00	\$ 38,541.44	1127.25	\$ 20,222.25	12.90	\$ 245.05	\$ 1,096.50	\$ 60,105.24
10/5/2016	2631.50	\$ 34,864.92	1128.50	\$ 20,103.03	74.00	\$ 1,009.10	\$ 1,185.00	\$ 57,162.05
10/19/2016	2692.00	\$ 35,495.93	1105.50	\$ 19,959.06	104.70	\$ 1,440.94	\$ 1,093.00	\$ 57,988.93
11/2/2016	2707.25	\$ 35,665.47	1083.25	\$ 19,168.85	75.00	\$ 1,112.52	\$ 1,232.50	\$ 57,179.34
11/16/2016	2816.75	\$ 36,339.00	1025.00	\$ 18,179.03	180.05	\$ 2,053.41	\$ 1,065.00	\$ 57,636.44
11/30/2016	3164.50	\$ 41,433.20	1222.00	\$ 22,038.54	126.00	\$ 1,772.82	\$ 1,062.00	\$ 66,306.56
12/14/2016	2534.50	\$ 34,947.47	1105.50	\$ 20,227.30	144.00	\$ 1,666.17	\$ 1,173.50	\$ 58,014.44
12/28/2016	2929.25	\$ 38,494.55	1136.25	\$ 20,736.80	162.00	\$ 2,051.70	\$ 1,056.00	\$ 62,339.05
TOTALS	72201.50	\$ 922,525.53	30725.55	\$ 541,528.97	2962.92	\$ 46,897.84	\$ 32,103.50	\$ 1,543,055.84

Mayes Emergency Ser.Trust Authority
P.O. Box 547, Pryor, OK 74362

Transaction List

From 01/01/17 To 01/10/17

All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
<u>11000</u>		<u>Yorktown-Checking</u>			
51955	01/10/17	OCI		36.95	
51956	01/10/17	CHRISTOPHER KIDD		823.69	
51957	01/10/17	JIMMY STEPHENS		14.35	
51958	01/10/17	CNA SURETY DIRECT BILL		30.00	
51959	01/10/17	SECURITY ALARMS FIRE LLC		95.00	
51960	01/10/17	AIRGAS		433.98	
51961	01/10/17	AGES COMPUTERS		1,238.97	
51962	01/10/17	BLANKENSHIP, LEON		20.00	
51963	01/10/17	BOUND TREE CORP.		9,751.54	
51964	01/10/17	BEGGS PHARMACY		260.08	
51965	01/10/17	CULLIGAN OF TULSA		297.10	
51966	01/10/17	BRENT CRITTENDEN		20.00	
51967	01/10/17	DISH NETWORK		112.82	
51968	01/10/17	DON BERGER		20.00	
51969	01/10/17	JODI DUNHAM		20.00	
51970	01/10/17	FASTENAL		69.30	
51971	01/10/17	Rob Foreman		20.00	
51972	01/10/17	FUELMAN OF OKLAHOMA (261)		4,846.71	
51973	01/10/17	STEVE HALL		20.00	
51975	01/10/17	HUBER & ASSOCIATES INC		10.00	
51976	01/10/17	JASON JOICE		20.00	
51977	01/10/17	J&W MECHANICAL SHOP		7,496.03	
51978	01/10/17	LARRY WILLIAMS		20.00	
51979	01/10/17	LOCUST GROVE PUBLIC WRKS AUTH		14.25	
51980	01/10/17	MEDICAL WASTE SERVICES		64.00	
51981	01/10/17	MARMIC FIRE & SAFETY CO,INC		225.50	
51982	01/10/17	METRO WASTE		22.00	
51983	01/10/17	MAYES CO RWD5		22.49	
51984	01/10/17	JACK MORGAN DO PC		1,000.00	
51985	01/10/17	NORTHEAST OKLAHOMA ELECTRIC		997.00	
51986	01/10/17	JUDY GAYLE GIBSON TRUST		3,122.59	
51987	01/10/17	OKLAHOMA ORDNANCE WORKS AUTHORITY		165.90	
51988	01/10/17	OKLAHOMA POLICE SUPPLY		238.79	
51989	01/10/17	OKLA TRANS AUTH - PIKEPASS		20.00	
51990	01/10/17	ORBISO,RIGGS,ABNEY,NEAL,TURPEN,&LEWI		2,026.50	
51991	01/10/17	PEPEK, TRENT		20.00	
51992	01/10/17	PETROLEUM MARKETERS EQUIPMENT COM		545.50	
51993	01/10/17	PRYOR WASTE & RECYCLING		73.00	
51994	01/10/17	PROFESSIONAL PEST CONTROL		295.00	
51995	01/10/17	PRYOR LUMBER		194.75	
51996	01/10/17	QUADMED INC		1,301.15	
51997	01/10/17	JOHNNY RAGSDALE CPAS PLLC		950.00	
51998	01/10/17	RAMSEY, KRIS		250.00	
51999	01/10/17	SPECIAL OPS		2,154.72	
52000	01/10/17	SKYBITZ		751.50	6210
52001	01/10/17	SALINA-SPAVINAW PHONE COMPANY		38.44	
52002	01/10/17	SHERMAN WEAVER		20.00	
52003	01/10/17	TARGETSOLUTIONS LEARNING		1,498.75	
52004	01/10/17	TULSA CONNECT		10.00	

Mayes Emergency Ser.Trust Authority
P.O. Box 547, Pryor, OK 74362

Transaction List

From 01/01/17 To 01/10/17

All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
11000		<u>Yorktown-Checking</u>			
52005	01/10/17	URGENT CARE OF GREEN COUNTY		325.00	
			0.00	42,023.35	(42,023.35)
46000		<u>Reimbursements (Overpmts)</u>			
51956	01/10/17	CHRISTOPHER KIDD	823.69		
51957	01/10/17	JIMMY STEPHENS	14.35		
51986	01/10/17	JUDY GAYLE GIBSON TRUST	3,122.59		
			3,960.63	0.00	3,960.63
50302		<u>OUTSIDE SERVICES</u>			
51958	01/10/17	CNA SURETY DIRECT BILL	30.00		
51998	01/10/17	RAMSEY, KRIS	250.00		
			280.00	0.00	280.00
50351		<u>MATERIALS</u>			
51955	01/10/17	OCI	36.95		36.95
50375		<u>DISPATCH</u>			
51975	01/10/17	HUBER & ASSOCIATES INC	10.00		10.00
50400		<u>SUPPLIES</u>			
51965	01/10/17	CULLIGAN OF TULSA	297.10		297.10
50403		<u>DATA PROCESSING-SUPPLIES</u>			
52004	01/10/17	TULSA CONNECT	10.00		10.00
50407		<u>OXYGEN RELATED-SUPPLIES</u>			
51960	01/10/17	AIRGAS - OXYGEN RELATED - SUPPLIES	433.98		433.98
50410		<u>MISC SUPPLIES</u>			
51970	01/10/17	FASTENAL	69.30		69.30
50411		<u>STA. 1 PRYOR-MISC SUPPLIES</u>			
51977	01/10/17	J&W MECHANICAL SHOP	168.95		168.95
50450		<u>EMS SUPPLIES</u>			
51963	01/10/17	BOUND TREE CORP. - EMS SUPPLIES	9,751.54		
51964	01/10/17	BEGGS PHARMACY - EMS SUPPLIES	260.08		
51996	01/10/17	QUADMED INC	1,301.15		
			11,312.77	0.00	11,312.77
50500		<u>FUEL</u>			
51972	01/10/17	FUELMAN OF OKLAHOMA (261)	959.20		
51972	01/10/17	FUELMAN OF OKLAHOMA (261)	1,239.47		
51972	01/10/17	FUELMAN OF OKLAHOMA (261)	1,517.91		
51972	01/10/17	FUELMAN OF OKLAHOMA (261) - FUEL (AMBULANCE)	1,130.13		
			4,846.71	0.00	4,846.71
50612		<u>2013 FORD EXPEDITION R/M</u>			

Mayes Emergency Ser.Trust Authority
P.O. Box 547, Pryor, OK 74362

Transaction List

From 01/01/17 To 01/10/17

All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
50612		<u>2013 FORD EXPEDITION R/M</u>			
51977	01/10/17	J&W MECHANICAL SHOP	472.23		
51977	01/10/17	J&W MECHANICAL SHOP	52.80		
			<hr/>	0.00	525.03
50614		<u>UNIT 30 - 2008 STERLING R/M</u>			
51977	01/10/17	J&W MECHANICAL SHOP	34.52		34.52
50615		<u>UNIT 40 - 2011 INTERNATIONAL R/M</u>			
51977	01/10/17	J&W MECHANICAL SHOP	312.00		312.00
50616		<u>UNIT 50 - 2014 INTERNATIONAL R/M</u>			
51977	01/10/17	J&W MECHANICAL SHOP	1,024.50		1,024.50
50617		<u>UNIT 60 - 2011 INTERNATIONAL R/M</u>			
51977	01/10/17	J&W MECHANICAL SHOP	465.27		465.27
50618		<u>UNIT 70 - 2008 CHEVY VAN R/M</u>			
51977	01/10/17	J&W MECHANICAL SHOP	78.00		
51977	01/10/17	J&W MECHANICAL SHOP	62.40		
			<hr/>	0.00	140.40
50622		<u>UNIT 10 - 2007 INTERNATIONAL R/M</u>			
51977	01/10/17	J&W MECHANICAL SHOP	744.02		
51977	01/10/17	J&W MECHANICAL SHOP	3,618.60		
			<hr/>	0.00	4,362.62
50625		<u>PICKUP 2002 CHEVY R/M</u>			
51977	01/10/17	J&W MECHANICAL SHOP	462.74		462.74
50801		<u>STA. 1 PRYOR-UTILITIES</u>			
51987	01/10/17	OKLAHOMA ORDNANCE WORKS AUTHORITY - STA.1 PRYOR - UTILITIES	165.90		
51993	01/10/17	PRYOR WASTE & RECYCLING - STA.1 PRYOR - UTILITIES	73.00		
			<hr/>	0.00	238.90
50803		<u>STA. 3 L.GROVE-UTILITIES</u>			
51979	01/10/17	LOCUST GROVE PUBLIC WRKS AUTH	14.25		14.25
50805		<u>STA. 5 LANGLEY-UTILITIES</u>			
51985	01/10/17	NORTHEAST OKLAHOMA ELECTRIC	997.00		997.00
50823		<u>STA. 3 L. GROVE-PHONE</u>			
52001	01/10/17	SALINA-SPAVINAW PHONE COMPANY - STA.3 LOCUST GROVE - PHONE	38.44		38.44
50860		<u>BIOHAZARD WASTE</u>			
51980	01/10/17	MEDICAL WASTE SERVICES	64.00		
51982	01/10/17	METRO WASTE	22.00		
			<hr/>	0.00	86.00

Mayes Emergency Ser.Trust Authority
P.O. Box 547, Pryor, OK 74362

Transaction List

From 01/01/17 To 01/10/17

All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
<u>50900</u>					
<u>REPAIRS AND MAINTENANCE</u>					
51981	01/10/17	MARMIC FIRE & SAFETY CO,INC	225.50		
51994	01/10/17	PROFESSIONAL PEST CONTROL	295.00		
			520.50	0.00	520.50
<u>50901</u>					
<u>STA. 1 PRYOR-R & M</u>					
51995	01/10/17	PRYOR LUMBER - STA.1 PRYOR - R & M	194.75		194.75
<u>50902</u>					
<u>STA. 2 GRANNYS -R & M</u>					
51959	01/10/17	SECURITY ALARMS FIRE LLC	95.00		
51983	01/10/17	MAYES CO RWD5 - STA. GRANNYS -R & M	22.49		
51992	01/10/17	PETROLEUM MARKETERS EQUIPMENT COM	545.50		
			662.99	0.00	662.99
<u>50911</u>					
<u>OFFICE MACHINES-R & M</u>					
51961	01/10/17	AGES COMPUTERS - OFFICE MACHINES - R & M	1,238.97		1,238.97
<u>50913</u>					
<u>COMMUNICATIONS-R & M</u>					
52000	01/10/17	SKYBITZ	751.50		751.50
<u>51001</u>					
<u>LEGAL</u>					
51990	01/10/17	ORBISO,RIGGS,ABNEY,NEAL,TURPEN,&LEWI	714.00		
51990	01/10/17	ORBISO,RIGGS,ABNEY,NEAL,TURPEN,&LEWI	262.50		
51990	01/10/17	ORBISO,RIGGS,ABNEY,NEAL,TURPEN,&LEWI	1,050.00		
			2,026.50	0.00	2,026.50
<u>51002</u>					
<u>ACCOUNTING</u>					
51997	01/10/17	JOHNNY RAGSDALE CPAS PLLC	950.00		950.00
<u>51005</u>					
<u>MEDICAL DIRECTOR SERVICES</u>					
51984	01/10/17	JACK MORGAN DO PC	1,000.00		1,000.00
<u>51200</u>					
<u>MISCELLANEOUS</u>					
51989	01/10/17	OKLA TRANS AUTH - PIKEPASS	20.00		20.00
<u>51400</u>					
<u>CABLE SERVICE</u>					
51967	01/10/17	DISH NETWORK	112.82		112.82
<u>51500</u>					
<u>MILEAGE REIMBURSEMENTS</u>					
51969	01/10/17	JODI DUNHAM	20.00		20.00
<u>51505</u>					
<u>MILEAGE-BOARD MEMBERS</u>					
51962	01/10/17	BLANKENSHIP, LEON - MILEAGE - BOARD MEMBERS	20.00		
51966	01/10/17	BRENT CRITTENDEN	20.00		
51968	01/10/17	DON BERGER	20.00		
51971	01/10/17	Rob Foreman	20.00		
51973	01/10/17	STEVE HALL - MILEAGE - BOARD MEMBERS	20.00		
51976	01/10/17	JASON JOICE	20.00		
51978	01/10/17	LARRY WILLIAMS	20.00		
51991	01/10/17	PEPER, TRENT	20.00		

Mayes Emergency Ser.Trust Authority
P.O. Box 547, Pryor, OK 74362

Transaction List

From 01/01/17 To 01/10/17

All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
<u>51505</u>					
<u>MILEAGE-BOARD MEMBERS</u>					
52002	01/10/17	SHERMAN WEAVER	20.00		
			<u>180.00</u>	<u>0.00</u>	180.00
<u>51700</u>					
<u>Employee Medical Expense</u>					
52005	01/10/17	URGENT CARE OF GREEN COUNTY	325.00		325.00
<u>51900</u>					
<u>Education</u>					
52003	01/10/17	TARGETSOLUTIONS LEARNING	1,498.75		1,498.75
<u>52000</u>					
<u>Uniforms</u>					
51988	01/10/17	OKLAHOMA POLICE SUPPLY - UNIFORM EXPENSES	238.79		
51999	01/10/17	SPECIAL OPS	2,154.72		
			<u>2,393.51</u>	<u>0.00</u>	2,393.51
Transaction Total					<u>0.00</u>

Transaction Count: 116

REQUEST FOR BLANKET PURCHASE ORDER

FOR THE MONTH OF Dec 2016

VENDOR	APROVED MONTHLY	ACTUAL	
AIR GAS	\$2,000.00	\$ 433.98	
HEALTH INS	\$25,000.00	\$ 23,512.55	
EVER DIXIE MED	\$2,000.00	\$ 0	
COMP SOURCE	\$8,500.00	\$ 13,039.00	\$0 last month
INTERMEDIX	\$16,000.00	\$ 0	
FUEL	\$15,000.00	\$ 0	
J&W	\$12,000.00	\$ 7,496.03	
OPERS 16.5%	\$21,000.00	\$ 14,916.62	
Fuelman	\$7,000.00	\$ 4,390.67	
BOUND TREE	\$10,000.00	\$ 9,751.54	
Quad Med	\$1,000.00	\$ 1,301.15	

DIRECTOR'S MONTHLY REPORT

We have prepared as we can for the concerns of the storm/ice event predicted to be here this weekend. I have spoken with Johnny Janzen and insured a generator would be available for Granny's should it lose power for the sole purpose of being able to run the fuel system. I spoke with him about other County facilities and we should be good, in case of the worst happening. We will mark any vehicle contacted with yellow caution tape and note this with dispatch. Geosafe will also help in the tracking of vehicle to avoid unnecessary runs.

I have spoken with the 911 coordinator and offered some room at the station here if any dispatcher needs to stay/stuck here.

The hospital here in Pryor will be going under some changes over the next few months. We are hopeful a new management company will step up and manage the hospital as the current company will longer do this after March.

We have been reviewing, and continue to do so, new run sheet software options and will hopefully have something that will work for our long term future by next meeting. Currently we utilize Intermedix for our run sheet system and the computers we use for doing them are supplied by Intermedix and are a part of our charges we pay for collections. For the equipment it is 1.5% and the collections is 7%. We have been in communications with them over the last couple of months to negotiate a new contract, and search for other options. Our discussions with them have been positive and should result in a decrease in charges if we renew the Intermedix contract. This can be done with or without using their software/hardware and we are actively searching the software/hardware options at this time.

Jodi Dunham and Harriett Dunham have been confirmed to the Board and are here this evening. We're glad to have them back with us. Let us move forward as a team.

DIRECTOR'S MONTHLY REPORT

FINANCIAL: (CONT)

TAX COLLECTIONS:

YEAR	2017	2016	2015	2014	2013
JAN.		83,816.85	105,934.46	80,171.55	80,700.92
FEB.		86,752.29	107,038.70	85,162.12	75,146.48
MARCH		73,724.13	95,229.66	77,082.10	70,510.37
APRIL		81,083.34	93,533.67	82,114.58	73,135.71
MAY		81,884.88	92,411.39	83,194.23	77,742.53
JUNE		80,490.82	85,150.62	90,277.77	80,992.17
JULY		90,621.89	93,849.16	96,471.74	89,365.76
AUG.		88,345.45	98,197.23	91,111.77	83,538.46
SEPT.		84,408.16	98,045.34	99,610.30	77,904.95
OCT.		83,164.94	90,564.13	97,495.96	82,747.52
NOV.		84,743.17	82,856.57	106,028.76	82,233.83
DEC.		82,608.07	84,312.78	96,397.53	81,945.40
TOTAL	\$ -	\$ 1,001,643.99	\$ 1,127,123.71	\$ 1,085,118.41	\$ 955,964.10
AVER.	#DIV/0!	\$ 83,470.33	\$ 93,926.98	\$ 90,426.53	\$ 79,663.68

DIRECTOR'S MONTHLY REPORT

FINANCIAL:

INTERMEDIX INSURANCE COLLECTIONS:

YEAR	2016	2015	2014	2013	2012
JAN.	138,727.70	162,487.76	188,210.63	206,577.56	220,618.16
FEB.	189,545.27	185,734.40	202,063.61	164,852.18	162,281.23
MARCH	178,796.78	164,732.40	163,331.13	160,196.04	148,565.10
APRIL	144,760.56	161,822.19	242,921.62	176,734.83	150,945.41
MAY	163,443.83	169,622.43	158,113.26	141,527.19	163,389.30
JUNE	169,951.75	173,536.25	166,432.75	173,803.23	229,284.96
JULY	156,427.00	148,278.48	188,859.60	172,761.58	173,468.59
AUG.	179,499.07	156,817.48	170,877.87	183,474.38	181,677.83
SEPT.	170,419.11	192,972.96	177,213.45	172,501.57	149,289.44
OCT.	166,221.91	160,762.02	160,621.90	177,856.25	188,613.76
NOV.	150,185.36	154,534.78	138,121.79	136,994.06	159,123.23
DEC.	175,418.55	154,042.33	154,964.22	138,354.32	158,981.33
TOTAL	\$ 1,983,396.89	\$ 1,985,343.48	\$ 2,111,731.83	\$ 2,005,633.19	\$ 2,086,238.34
AVER.	\$ 165,283.07	\$ 165,445.29	\$ 175,977.65	\$ 167,136.10	\$ 173,853.20

DIRECTORS REPORT

YEAR	Runs 2016	Billed 2016	Runs 2015	Billed 2015	Runs 2014	Billed 2014	Runs 2013	Billed 2013	Runs 2012	Billed 2012
JAN.	399	262	472	347	447	342	445	338	442	345
FEB.	383	290	396	292	430	293	417	287	441	355
MARCH	449	309	462	315	442	322	467	326	432	319
APRIL	480	325	442	302	445	314	484	326	451	339
MAY	542	375	445	311	483	325	556	328	470	340
JUNE	542	387	470	336	444	319	469	333	459	345
JULY	462	297	515	353	533	358	518	382	449	329
AUG.	507	377	508	375	512	354	480	344	487	344
SEPT.	435	311	474	327	415	314	458	341	417	291
OCT.	433	306	428	303	447	326	449	305	428	307
NOV.	403	279	394	272	385	271	450	320	397	273
DEC.	448	303	471	327	444	305	440	319	501	347
TOTAL	5483	3821	5477	3860	5427	3843	5633	3949	5374	3934
AVER.	456.92	318.4	456.417	321.67	452.25	320.25	469.4	329.08	447.8	327.83