



**MAYES EMERGENCY SERVICES TRUST
AUTHORITY**



October 10, 2017

**Administration Building
4144 Redden
Pryor, OK 74361**



4144 Redden Street

(918) 825-6825

Pryor, OK 74361

Fax: (918) 825-6234

NOTICE

Pursuant to, and in accordance with Oklahoma Statutes Title 25, Section 311, notice is hereby given of the regularly scheduled meeting of the Mayes Emergency Services Trust Authority at 5:00PM October 10th, 2017 at the MESTA Main Station #1, 4144 Redden Street, Pryor, Oklahoma.

AGENDA

1. Call to order
2. Consent agenda
 - a. Regular Board Meeting Minutes of September 12th, 2017
 - b. Financial Statement of September 2017
 - c. Claims for payment
 - d. Request for Blanket purchase orders
 - e. Transfer of funds necessary to cover expense
 - f. Attorneys report
 - g. Directors report

Regular Agenda

3. Discussion and possible Board action on approving the Service Plan Billing 'KA009222' for \$1,253.52 with Physio-Control for communication of Medical Records to receiving hospitals.
4. Discussion and possible Board action on the approval of (second, annual) payment to Stryker Flex Financial for \$57,815.00 for stretcher loading systems.
5. Discussion and possible Board action on the approving the addition of vendor(s) to the approved Blanket Purchase Orders as presented.
6. Discussion and possible Board action on report given to the Board by the internal OSAI audit review committee(s) to include, but not be limited to, amending the MESTA Policy and Procedures 10.3 '**Pay Calculations**'.
7. Discussion and possible Board action on report given to the Board by the internal OSAI audit review committee(s) to include, but not be limited to, amending the MESTA Policy and Procedures 10.4 '**Carry-Over and Accumulation**'.
8. Discussion and possible Board action on report given to the Board by the internal OSAI audit review committee(s) to include, but not be limited to, amending the MESTA Policy and Procedures 3.5 '**Timekeeping**' and possibly include implementation of a time clock policy.
9. New Business: Consideration and possible Board action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda.
10. Citizens input, open to all Citizens limited to 2 minutes per individual.
11. Adjournment.

Posted October 6th, 2017



Steve Van Horn
Director of MESTA

Mayes Emergency Services Trust Authority

Compiled
Financial Statements

For the period ended
September 30, 2017

Johnny R. Ragsdale CPA, PLLC
Certified Public Accountant
108 N Adair
Pryor, Oklahoma 74361
Telephone (918) 825-6441 / Fax (918) 825-6443
Member of AICPA & OSCPA

Johnny R. Ragsdale CPA, PLLC
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108 N Adair
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ACCOUNTANT'S COMPILATION REPORT

Mayes Emergency Services Trust Authority
Pryor, OK

Management is responsible for the accompanying financial statements of Mayes Emergency Services Trust Authority, which comprise of the statement of assets, liabilities, and equity-cash basis as of September 30, 2017, and the related statement of revenues and expenses-cash basis for the month ending September 30, 2017, as well as the 9 Months then ended in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We have not audited or reviewed the accompanying financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared on a cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Mayes Emergency Services Trust Authority.



Johnny R. Ragsdale CPA, PLLC
October 9, 2017

Mayes Emergency Services Trust Authority
STATEMENT OF ASSETS, LIABILITIES AND NET WORTH
As of September 30, 2017

ASSETS

CURRENT ASSETS

Petty Cash	\$	500
Yorktown-Checking		18,512
RCB-Payroll		36,893
BOC-Sales Tax Acct		326,193
RCB Bank Depository		403,030
RCB-Condolence Fund		2,067
CD-VNB 5934		140,008
CD-VNB 3228		63,594
Prepaid Insurance		14,371
Fuel Inventory		24,299

TOTAL CURRENT ASSETS 1,029,467

FIXED ASSETS

Land		15,000
Buildings		438,625
Equipment		2,371,217
Furniture and Fixtures		24,714
Accumulated Depreciation		(1,719,388)

TOTAL FIXED ASSETS 1,130,169

TOTAL ASSETS \$ 2,159,637

LIABILITIES AND NET WORTH

CURRENT LIABILITIES

Accounts Payable	\$	36,153
Retirement Payable		13,304

TOTAL CURRENT LIABILITIES 49,457

LONG TERM LIABILITIES

NET WORTH

Net Worth	2,121,247
Net Worth-Condolence Fund	1,851
Current Income/(Loss)	(13,298)
Current Condolence Fund	379

TOTAL NET WORTH 2,110,179

TOTAL LIABILITIES AND NET WORTH \$ 2,159,637

Mayes Emergency Services Trust Authority
STATEMENT OF REVENUES AND EXPENDITURES
ACTUAL TO BUDGET

	1 Month Ended Sep. 30, 2017	1 Month Ended Sep. 30, 2017	Variance	9 Months Ended Sep. 30, 2017	9 Months Ended Sep. 30, 2017	Variance
	<u>Actual</u>	<u>Budget</u>		<u>Actual</u>	<u>Budget</u>	
OPERATING REVENUES						
Sales Tax Revenue	\$ 79,979	\$ 83,333	\$ (3,354)	\$ 726,337	\$ 750,000	\$ (23,663)
Insurance Collections	147,971	165,833	(17,862)	1,598,679	1,492,500	106,179
Stand-By Fees	1,625	0	1,625	14,650	0	14,650
Memberships	0	0	0	140	0	140
Reimbursements (Overpmts)	(123)	0	(123)	(32,029)	0	(32,029)
TOTAL OPERATING REVENUES	<u>229,452</u>	<u>249,167</u>	<u>(19,715)</u>	<u>2,307,777</u>	<u>2,242,500</u>	<u>65,277</u>
OPERATING EXPENDITURES						
Personnel	162,106	169,391	(7,285)	1,648,434	1,597,673	50,761
Maintenance and Operations	66,085	71,183	(5,098)	708,214	640,650	67,564
TOTAL OPERATING EXP	<u>228,191</u>	<u>240,574</u>	<u>(12,383)</u>	<u>2,356,648</u>	<u>2,238,323</u>	<u>118,325</u>
OTHER INCOME						
Interest Income	114	250	(136)	1,097	2,250	(1,153)
Misc Income	3,178	5,000	(1,822)	34,476	45,000	(10,524)
Condolence Income	40	0	40	379	0	379
TOTAL OTHER INCOME (EXP)	<u>3,332</u>	<u>5,250</u>	<u>(1,918)</u>	<u>35,953</u>	<u>47,250</u>	<u>(11,297)</u>
REVENUES OVER (UNDER) EXPENDITURES						
	<u>4,593</u>	<u>13,842</u>	<u>9,249</u>	<u>(12,919)</u>	<u>51,427</u>	<u>64,346</u>
Capital Outlay	0	0	0	(10,007)	0	(10,007)
Cash to Accrual Adjustments	(22,258)	0	(22,258)	20,978	0	20,978
NET CASH INCREASE/(DECR)	<u>(17,665)</u>	<u>0</u>	<u>(17,665)</u>	<u>(1,947)</u>	<u>0</u>	<u>(1,947)</u>
Beginning Cash	1,008,463	0	1,008,463	992,745	0	992,745
ENDING CASH	<u>\$ 990,798</u>	<u>\$ 0</u>	<u>\$ 990,798</u>	<u>\$ 990,798</u>	<u>\$ 0</u>	<u>\$ 990,798</u>

Mayes Emergency Services Trust Authority
STATEMENT OF REVENUES AND EXPENDITURES
ACTUAL TO BUDGET

	1 Month Ended Sep. 30, 2017	1 Month Ended Sep. 30, 2017	Variance	9 Months Ended Sep. 30, 2017	9 Months Ended Sep. 30, 2017	Variance
	<u>Actual</u>	<u>Budget</u>		<u>Actual</u>	<u>Budget</u>	
OPERATING EXPENDITURES						
Payroll Taxes	\$ 8,469	\$ 10,308	\$ (1,839)	\$ 87,171	\$ 97,923	\$ (10,752)
Retirement	10,382	11,000	(618)	243,851	104,500	139,351
Salaries and Wages	116,361	125,000	(8,639)	1,108,021	1,187,500	(79,479)
Employee Medical Exp	130	167	(37)	2,565	1,500	1,065
Health Insurance	26,765	22,083	4,682	205,294	198,750	6,544
Education	0	833	(833)	1,531	7,500	(5,969)
TOTAL PERSONNEL EXP	<u>162,106</u>	<u>169,391</u>	<u>(7,285)</u>	<u>1,648,434</u>	<u>1,597,673</u>	<u>50,761</u>
Outside Billing	8,058	9,583	(1,526)	78,835	86,250	(7,415)
Dispatch	3,113	1,250	1,863	12,137	11,250	887
EMS Supplies	11,715	11,250	465	81,970	101,250	(19,280)
Supplies	7,200	0	7,200	34,109	0	34,109
Search and Rescue	0	83	(83)	215	750	(535)
Fuel	5,224	7,083	(1,860)	64,664	63,750	914
Vehicle Repairs	11,049	11,250	(202)	130,122	101,250	28,872
Rent/Lease Expense	600	917	(317)	4,877	8,250	(3,373)
Utilities	1,941	2,333	(393)	21,027	21,000	28
Telephone	131	833	(702)	5,093	7,500	(2,407)
Cellular Phone	431	0	431	4,251	0	4,251
Biohazard Waste	29	125	(96)	759	1,125	(366)
Repairs and Maintenance	1,312	2,833	(1,522)	30,958	25,500	5,458
Legal and Professional	4,613	5,417	(804)	46,041	48,750	(2,709)
External Audit	0	2,833	(2,833)	35,821	25,500	10,321
Miscellaneous	0	250	(250)	1,534	2,250	(716)
Insurance and Bonds	10,247	11,667	(1,420)	137,843	105,000	32,843
Cable Services	208	392	(184)	3,882	3,525	357
Travel/Mileage	200	83	117	1,840	750	1,090
Advertising	0	83	(83)	385	750	(365)
Uniforms	0	2,917	(2,917)	11,675	26,250	(14,575)
Bank Charges	15	0	15	177	0	177
TOTAL MAINT & OPER EXP	<u>66,085</u>	<u>71,183</u>	<u>(5,098)</u>	<u>708,214</u>	<u>640,650</u>	<u>67,564</u>
TOTAL OPERATING EXP	<u>\$ 228,191</u>	<u>\$ 240,574</u>	<u>\$ (12,383)</u>	<u>\$ 2,356,648</u>	<u>\$ 2,238,323</u>	<u>\$ 118,325</u>

October 10, 2017

BOARD MEETING DAY:

Checks should be written for the following and deposited into the Yorktown Bank:

Accounts Payable	RCB	60,000.00
Payroll Taxes 10/18/17	RCB	15,000.00
Payroll Taxes 11/01/17	RCB	15,000.00
Payroll Taxes 11/15/17	RCB	<u>15,000.00</u>
Total to be Transferred		<u><u>105,000.00</u></u>

Checks should be written for the following and deposited into the RCB Payroll account:

Payroll 10/18/17	BOC	45,000.00
Payroll 11/01/17, OPERS, Compsource, Health	BOC	94,000.00
Payroll 11/15/17	BOC	<u>45,000.00</u>
Total to be Transferred		<u><u>184,000.00</u></u>

ADDITION TO THE MONTHLY STATEMENTS

TRANSFER TO THE YORKTOWN BANK (CHECKING ACCOUNT)

Accounts Payable	36,153.35
Payroll Taxes 10/18/17	15,000.00
Payroll Taxes 11/01/17	15,000.00
Payroll Taxes 11/15/17	<u>15,000.00</u>
Total	<u>81,153.35</u>

TRANSFER TO THE RCB BANK (PAYROLL ACCOUNT)

Payroll Dates 10/18/17	45,000.00
Payroll Dated 11/01/17	45,000.00
Payroll Dated 11/15/17	45,000.00
Compsource	10,000.00
OPERS	14,000.00
Health Insurance	<u>25,000.00</u>
Total	<u>184,000.00</u>

CHECKING ACCOUNT-YORKTOWN BANK (0%)

Balance at Septemer 30, 2017	18,512.19
Payroll Deposit 10/04/17	-
Payroll Taxes 10/04/17	<u>(14,308.58)</u>
Balance at October 10, 2017	<u>4,203.61</u>

RCB-PAYROLL ACCOUNT (0%)

Balance at September 30, 2017	36,892.97
Payroll Deposit 10/04/17	90,000.00
OPERS,COMPSOURCE,HEALTH, 10/04 PR	<u>(92,182.23)</u>
Balance at October 10, 2017	<u>34,710.74</u>

ADAIR-BANK OF COMMERCE-SALES TAX DEPOSIT (0.15%)

Balance at September 30, 2017	326,193.03
Payroll Deposit	-
Balance of October 10, 2017	<u>326,193.03</u>

RCB-OTHER-DEPOSITORY (0.245%)

Balance at September 30, 2017	403,029.97
Deposits thru 10/10/17	41,474.18
Payroll Deposit	<u>(90,000.00)</u>
Balance at October 10, 2017	<u>354,504.15</u>

VALLEY NATIONAL BANK-CD (0.8%)

Balance at September 30, 2017	<u>139,067.74</u>
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VALLEY NATIONAL BANK-CD (0.7%)

Balance at September 30, 2017	<u>63,174.76</u>
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RCB CONDOLENCE FUND

Balance at September 30, 2017	<u>2,066.80</u>
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Request for Blanket Purchase Order For the Month of: September 2017

Vendor	Approved Monthly	Actual	
Airgas	2000	623.90	
Community Care	30000	19819.76	
OPERS	22000	13583.60	
Intermedix	15000	7807.74	
Fuel (Granny's)	15000	0	
Fuelman	7000	5223.81	
J&W	12000	8710.81	
Boundtree	10000	4715.27	
Quad Med	10000	0	
Henry Schein	10000	1461.12	
AT&T Mobility	500	431.29	
AT&T Land	500		
Vonage SB	500	492.99	
The Junction	500	133.90	
Fairpoint	500	450.00	
ONG	500	100.56	
PSO-AEP	500	214.23	
REC	1000	695.00	
GRDA	1000	843.56	
Yahoo SB	50	23.90	
Jack Morgan DO	1000	1000.00	
Skybitz	300		
Culligan	150	42.95	
Dish Network	450	207.98	
Dollar General	300		
Fastenal	300	349.00	
PWR	75	50.00	
LGPWA	50	14.25	
Town of Adair	600	600	
CompSource	11000	11046.00	

Mayes Emergency Ser.Trust Authority
P.O. Box 547, Pryor, OK 74362

Transaction List

From 09/13/17 To 10/10/17
All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
11000		<u>Yorktown-Checking</u>			
52647	09/13/17	JODI TOMASEK		795.90	
52648	09/13/17	BOUND TREE CORP.		5,329.46	
52649	09/13/17	JACK MORGAN DO PC		1,000.00	
52650	09/14/17	HUBER & ASSOCIATES INC		2,595.00	
52651	09/14/17	INTERMEDIX		7,807.74	
52652	09/22/17	BENCHMARK INSURANCE CO.		15,465.00	
52653	09/22/17	A T & T MOBILITY		431.29	
52654	09/22/17	AT&T LD		17.27	
52655	09/22/17	DISH NETWORK		207.98	
52656	09/22/17	FAIR POINT COMMUNICATIONS		450.00	
52657	09/22/17	OKLAHOMA NATURAL GAS		100.56	
52658	09/22/17	PRYOR WASTE & RECYCLING		50.00	
52659	09/22/17	TOWN OF ADAIR		600.00	
52660	10/03/17	HAMILL METALS		196.40	
52661	10/03/17	AIRGAS		623.90	
52662	10/03/17	CULLIGAN OF TULSA		42.95	
52663	10/03/17	LOCKE SUPPLY		45.33	
52664	10/03/17	LOCUST GROVE PUBLIC WRKS AUTH		14.25	
52665	10/03/17	PRYOR LUMBER		15.55	
52666	10/10/17	ARROW INTERNATIONAL INC		1,711.14	
52667	10/10/17	AUTOZONE		276.69	
52668	10/10/17	LEON BLANKENSHIP		20.00	
52669	10/10/17	BOUND TREE CORP.		4,715.27	
52670	10/10/17	JOE BROWN		20.00	
52671	10/10/17	BUILDERS WHOLESALE & HARDWARE		47.82	
52672	10/10/17	BONEY'S DIESEL AND AUTO		727.16	
52673	10/10/17	BEGGS PHARMACY		826.71	
52674	10/10/17	CBI ELECTRIC SUPPLY		78.60	
52675	10/10/17	CDW GOVERMENT		595.30	
52676	10/10/17	BRENT CRITTENDEN		20.00	
52677	10/10/17	DON BERGER		20.00	
52678	10/10/17	JODI DUNHAM		20.00	
52679	10/10/17	HARRIETT DUNHAM		20.00	
52680	10/10/17	EVERDIXIE USA EMS SUPPLY		198.75	
52681	10/10/17	FASTENAL		349.93	
52682	10/10/17	FLEXPLAN		50.00	
52683	10/10/17	FUELMAN		5,223.81	
52684	10/10/17	G.R.D.A.		843.56	
52685	10/10/17	GCR TIRES & SERVICES		1,255.24	
52686	10/10/17	STEVE HALL		20.00	
52687	10/10/17	HENERY SCHEIN		1,461.12	
52688	10/10/17	HUBER & ASSOCIATES INC		68.00	
52689	10/10/17	JASON JOICE		20.00	
52690	10/10/17	J&W MECHANICAL SHOP		8,710.81	
52691	10/10/17	LARRY WILLIAMS		20.00	
52692	10/10/17	MEDICAL WASTE SERVICES		29.00	
52693	10/10/17	MARMIC FIRE & SAFETY CO,INC		356.00	
52694	10/10/17	METRO WASTE		22.00	
52695	10/10/17	MED-TECH		2,187.90	

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Transaction List

From 09/13/17 To 10/10/17
All Accounts

Acct No. Number / Type	Date	Account Description	Debit	Credit	Net Change
11000		<u>Yorktown-Checking</u>			
52696	10/10/17	MAYES CO RWD5		27.62	
52697	10/10/17	JACK MORGAN DO PC		1,000.00	
52698	10/10/17	NORTHEAST OKLAHOMA ELECTRIC		695.00	
52699	10/10/17	OKLAHOMA ORDNANCE WORKS AUTHORITY		177.74	
52700	10/10/17	ORBISO,RIGGS,ABNEY,NEAL,TURPEN,&LEWI		2,612.73	
52701	10/10/17	JOHN F. BANFIELD		103.00	
52702	10/10/17	JUDY E. JOHNSTON		20.00	
52703	10/10/17	TRENT PEPER		20.00	
52704	10/10/17	PHYSIO CONTROL ING		100.53	
52705	10/10/17	PRYOR WASTE & RECYCLING		50.00	
52706	10/10/17	PROFESSIONAL PEST CONTROL		275.00	
52707	10/10/17	RAMSEY, KRIS		250.00	
52708	10/10/17	REDMAN LAWCARE LLC		510.00	
52709	10/10/17	SALINA-SPAVINAW PHONE COMPANY		114.15	
52710	10/10/17	SHERMAN WEAVER		20.00	
52711	10/10/17	TULSA CONNECT		10.00	
52712	10/10/17	TULSA EMERGENCY MEDICAL CENTER INC		130.00	
52713	10/10/17	WALKERS HARDWARE & LUMBER		122.77	
			0.00	71,941.93	(71,941.93)
18504		<u>STA. 4 ADAIR- FURN & FIXT</u>			
52647	09/13/17	JODI TOMASEK	795.90		795.90
46000		<u>Reimbursements (Overpmts)</u>			
52701	10/10/17	JOHN F. BANFIELD	103.00		
52702	10/10/17	JUDY E. JOHNSTON	20.00		
			123.00	0.00	123.00
50301		<u>BILLING SERVICES</u>			
52651	09/14/17	INTERMEDIX	7,807.74		7,807.74
50302		<u>OUTSIDE SERVICES</u>			
52707	10/10/17	RAMSEY, KRIS	250.00		250.00
50375		<u>DISPATCH</u>			
52650	09/14/17	HUBER & ASSOCIATES INC	2,595.00		
52688	10/10/17	HUBER & ASSOCIATES INC	68.00		
			2,663.00	0.00	2,663.00
50378		<u>COMMUNICATIONS-R & M</u>			
52656	09/22/17	FAIR POINT COMMUNICATIONS	450.00		450.00
50400		<u>SUPPLIES</u>			
52662	10/03/17	CULLIGAN OF TULSA	42.95		42.95
50401		<u>MEDICAL-SUPPLIES</u>			
52669	10/10/17	BOUND TREE CORP.	4,715.27		
52704	10/10/17	PHYSIO CONTROL ING - MEDICAL - SUPPLIES	100.53		
			4,815.80	0.00	4,815.80

Mayes Emergency Ser.Trust Authority
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Transaction List

From 09/13/17 To 10/10/17
All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
50402		<u>OFFICE-SUPPLIES</u>			
52675	10/10/17	CDW GOVERNMENT	595.30		595.30
50403		<u>DATA PROCESSING-SUPPLIES</u>			
52711	10/10/17	TULSA CONNECT	10.00		10.00
50407		<u>OXYGEN RELATED-SUPPLIES</u>			
52661	10/03/17	AIRGAS - OXYGEN RELATED - SUPPLIES	623.90		623.90
50410		<u>MISC SUPPLIES</u>			
52681	10/10/17	FASTENAL	349.93		349.93
50415		<u>STA. 5 LANGLEY-MISC SUPPLIES</u>			
52660	10/03/17	HAMILL METALS	196.40		196.40
50450		<u>EMS SUPPLIES</u>			
52648	09/13/17	BOUND TREE CORP. - EMS SUPPLIES	5,329.46		
52666	10/10/17	ARROW INTERNATIONAL INC	1,711.14		
52673	10/10/17	BEGGS PHARMACY - EMS SUPPLIES	826.71		
52680	10/10/17	EVERDIXIE USA EMS SUPPLY - EMS SUPPLIES	198.75		
52687	10/10/17	HENERY SCHEIN	1,461.12		
52695	10/10/17	MED-TECH	2,187.90		
			11,715.08	0.00	11,715.08
50500		<u>FUEL</u>			
52683	10/10/17	FUELMAN - FUEL (AMBULANCE)	5,223.81		5,223.81
50600		<u>VEHICLE REPAIR</u>			
52667	10/10/17	AUTOZONE - AMBULANCE REPAIR	276.69		
52674	10/10/17	CBI ELECTRIC SUPPLY	78.60		
52685	10/10/17	GCR TIRES & SERVICES	671.58		
52690	10/10/17	J&W MECHANICAL SHOP	101.02		
			1,127.89	0.00	1,127.89
50612		<u>2013 FORD EXPEDITION R/M</u>			
52672	10/10/17	BONEY'S DIESEL AND AUTO	56.64		56.64
50614		<u>UNIT 30 - 2008 STERLING R/M</u>			
52690	10/10/17	J&W MECHANICAL SHOP	122.30		122.30
50615		<u>UNIT 40 - 2011 INTERNATIONAL R/M</u>			
52672	10/10/17	BONEY'S DIESEL AND AUTO	281.26		
52690	10/10/17	J&W MECHANICAL SHOP	4,988.36		
			5,269.62	0.00	5,269.62
50616		<u>UNIT 50 - 2014 INTERNATIONAL R/M</u>			
52672	10/10/17	BONEY'S DIESEL AND AUTO	154.47		
52690	10/10/17	J&W MECHANICAL SHOP	1,319.35		
			1,473.82	0.00	1,473.82
50619		<u>UNIT 80 - 2009 INTERNATIONAL R/M</u>			

Mayes Emergency Ser.Trust Authority
P.O. Box 547, Pryor, OK 74362

Transaction List

From 09/13/17 To 10/10/17

All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
<u>BIOHAZARD WASTE</u>					
50860	52692	10/10/17 MEDICAL WASTE SERVICES	29.00		29.00
<u>REPAIRS AND MAINTENANCE</u>					
50900	52671	10/10/17 BUILDERS WHOLESALE & HARDWARE	47.82		
	52693	10/10/17 MARMIC FIRE & SAFETY CO,INC	356.00		
			<u>403.82</u>	0.00	403.82
<u>STA. 1 PRYOR-R & M</u>					
50901	52665	10/03/17 PRYOR LUMBER - STA.1 PRYOR - R & M	15.55		
	52706	10/10/17 PROFESSIONAL PEST CONTROL	65.00		
	52708	10/10/17 REDMAN LAWNCARE LLC	160.00		
			<u>240.55</u>	0.00	240.55
<u>STA. 2 GRANNYS -R & M</u>					
50902	52706	10/10/17 PROFESSIONAL PEST CONTROL	60.00		
	52708	10/10/17 REDMAN LAWNCARE LLC	110.00		
			<u>170.00</u>	0.00	170.00
<u>STA. 3 L. GROVE-R & M</u>					
50903	52663	10/03/17 LOCKE SUPPLY	45.33		
	52706	10/10/17 PROFESSIONAL PEST CONTROL	55.00		
	52708	10/10/17 REDMAN LAWNCARE LLC	100.00		
			<u>200.33</u>	0.00	200.33
<u>STA. 4 ADAIR-R & M</u>					
50904	52706	10/10/17 PROFESSIONAL PEST CONTROL	35.00		35.00
<u>STA. 5 LANGLEY-R & M</u>					
50905	52706	10/10/17 PROFESSIONAL PEST CONTROL	60.00		
	52708	10/10/17 REDMAN LAWNCARE LLC	140.00		
	52713	10/10/17 WALKERS HARDWARE & LUMBER	122.77		
			<u>322.77</u>	0.00	322.77
<u>LEGAL</u>					
51001	52700	10/10/17 ORBISO,RIGGS,ABNEY,NEAL,TURPEN,&LEWI	2,612.73		2,612.73
<u>MEDICAL DIRECTOR SERVICES</u>					
51005	52649	09/13/17 JACK MORGAN DO PC	1,000.00		
	52697	10/10/17 JACK MORGAN DO PC	1,000.00		
			<u>2,000.00</u>	0.00	2,000.00
<u>INSURANCE AND BONDS</u>					
51300	52652	09/22/17 BENCHMARK INSURANCE CO	15,465.00		15,465.00
<u>CABLE SERVICE</u>					
51400	52655	09/22/17 DISH NETWORK	207.98		207.98
<u>MILEAGE-BOARD MEMBERS</u>					
51505	52668	10/10/17 LEON BLANKENSHIP - MILEAGE - BOARD MEMBERS	20.00		
	52670	10/10/17 JOE BROWN	20.00		

Mayes Emergency Ser.Trust Authority
P.O. Box 547, Pryor, OK 74362

Transaction List

From 09/13/17 To 10/10/17

All Accounts

Acct No. Number / Type	Date	Account Description Description	Debit	Credit	Net Change
51505		<u>MILEAGE-BOARD MEMBERS</u>			
52676	10/10/17	BRENT CRITTENDEN	20.00		
52677	10/10/17	DON BERGER	20.00		
52678	10/10/17	JODI DUNHAM	20.00		
52679	10/10/17	HARRIETT DUNHAM	20.00		
52686	10/10/17	STEVE HALL - MILEAGE - BOARD MEMBERS	20.00		
52689	10/10/17	JASON JOICE	20.00		
52691	10/10/17	LARRY WILLIAMS	20.00		
52703	10/10/17	TRENT PEPER	20.00		
52710	10/10/17	SHERMAN WEAVER	20.00		
			<hr/>	0.00	220.00
51700		<u>Employee Medical Expense</u>			
52712	10/10/17	TULSA EMERGENCY MEDICAL CENTER INC	130.00		130.00
51800		<u>Health Insurance</u>			
52682	10/10/17	FLEXPLAN	50.00		50.00
			<hr/>	<hr/>	0.00
			Transaction Total		0.00

Transaction Count: 152

DIRECTOR'S MONTHLY REPORT

After a final review of the Work Comp insurance, we determined that a few of the payroll numbers used to formulate our quotes were not actual numbers rather estimated numbers. When we compared this we noted the potential discrepancy and requested the actual numbers be used resulting in a lower premium for MESTA. Last month the Board approved changing to Benchmark for Work Comp insurance for a total of approx. \$123,000. The new quote using actual payroll numbers was just under \$104,000. CompSource, using the estimated mix of numbers was around \$138,000 as you recall.

I have moved our repair to another shop with Greg Boney. Greg is no longer with J&W Mechanical and after meeting with both companies, the new Boney's Diesel as well as J&W staff, I have elected to transfer our work to the new shop. It will come at a reduced cost and seemingly quicker turn arounds for our trucks. That's easy to say and time will tell on that however it does seem the new shop has more mechanics available for MESTA then we previously had afforded to us. Although we are an EMS service, it does not typically afford us an instant front of the line at most repair shops. J&W does have some 'in stock' items that were specific to our trucks and have submitted a cost for MESTA to purchase these that I will be reviewing. Greg has always been available for emergency assistance and willing to go to the truck for repairs if it was a better solution than a wrecker.

I attended a class with OPERS last week that went over the basics of the responsibilities of MESTA and the OPERS relationship for the employees such as enrollment verifications and what paperwork to send where and when. It was more of a meet and greet for not only myself but other entities that utilize OPERS; putting a face with a voice.

I will be attending a similar class with the Oklahoma Health Care Authority (Medicaid) about billing for their members, Thursday. As previously noted, some

DIRECTOR'S MONTHLY REPORT

issues had recently been noted that resulted in some claims that went unpaid and we hope to learn how to minimize this in the future.

Committee meetings have taken place and Jodi Dunham states another will occur this Thursday as well as we have a few policy additions needed after the State Audit. Some of which will be discussed this evening.

Discretionary spending:

Fastenal \$49.00 (a larger extension ladder was purchased for MESTA use in addition to normal items)

Locke Supply \$45.33 was for a new silcock at Locust Grove (Station 3)

Pryor Lumber \$15.55

New Blanket PO's to approve October 2017

SSTelco \$150

BenchMark \$10,000

Boney's Diesel \$12,000

FlexPlan \$100

Med-Tech Medical \$10,000

Beggs Pharmacy \$500

DIRECTORS REPORT

YEAR	Runs 2017	Billed 2017	Runs 2016	Billed 2016	Runs 2015	Billed 2015	Runs 2014	Billed 2014	Runs 2013	Billed 2013
JAN.	459	344	399	262	472	347	447	342	445	338
FEB.	364	274	383	290	396	292	430	293	417	287
MARCH	500	352	449	309	462	315	442	322	467	326
APRIL	423	315	480	325	442	302	445	314	484	326
MAY	520	367	542	375	445	311	483	325	556	328
JUNE	490	330	542	387	470	336	444	319	469	333
JULY	528	349	462	297	515	353	533	358	518	382
AUG.	504	333	507	377	508	375	512	354	480	344
SEPT.	418	285	435	311	474	327	415	314	458	341
OCT.			433	306	428	303	447	326	449	305
NOV.			403	279	394	272	385	271	450	320
DEC.			448	303	471	327	444	305	440	319
TOTAL	4206	2949	5483	3821	5477	3860	5427	3843	5633	3949
AVER.	467.33	327.667	456.917	318.42	456.417	321.67	452.3	320.25	469.4	329.08
Transports		70.11%		69.69%		70.48%		70.81%		70.10%

DIRECTOR'S MONTHLY REPORT

FINANCIAL: (CONT)

TAX COLLECTIONS:

YEAR	2017	2016	2015	2014	2013
JAN.	82,385.87	83,816.85	105,934.46	80,171.55	80,700.92
FEB.	85,779.26	86,752.29	107,038.70	85,162.12	75,146.48
MARCH	72,977.34	73,724.13	95,229.66	77,082.10	70,510.37
APRIL	77,973.50	81,083.34	93,533.67	82,114.58	73,135.71
MAY	81,717.57	81,884.88	92,411.39	83,194.23	77,742.53
JUNE	71,738.50	80,490.82	85,150.62	90,277.77	80,992.17
JULY	89,311.09	90,621.89	93,849.16	96,471.74	89,365.76
AUG.	84,474.38	88,345.45	98,197.23	91,111.77	83,538.46
SEPT.	79,979.27	84,408.16	98,045.34	99,610.30	77,904.95
OCT.	75,083.33	83,164.94	90,564.13	97,495.96	82,747.52
NOV.		84,743.17	82,856.57	106,028.76	82,233.83
DEC.		82,608.07	84,312.78	96,397.53	81,945.40
TOTAL	\$ 801,420.11	\$ 1,001,643.99	\$ 1,127,123.71	\$ 1,085,118.41	\$ 955,964.10
AVER.	\$ 80,142.01	\$ 83,470.33	\$ 93,926.98	\$ 90,426.53	\$ 79,663.68

DIRECTOR'S MONTHLY REPORT

FINANCIAL:

INTERMEDIX INSURANCE COLLECTIONS:

YEAR	2017	2016	2015	2014	2013
JAN.	169,990.40	138,727.70	162,487.76	188,210.63	206,577.56
FEB.	137,058.60	189,545.27	185,734.40	202,063.61	164,852.18
MARCH	147,702.46	178,796.78	164,732.40	163,331.13	160,196.04
APRIL	163,049.78	144,760.56	161,822.19	242,921.62	176,734.83
MAY	214,652.64	163,443.83	169,622.43	158,113.26	141,527.19
JUNE	252,012.71	169,951.75	173,536.25	166,432.75	173,803.23
JULY	163,707.43	156,427.00	148,278.48	188,859.60	172,761.58
AUG.	199,156.28	179,499.07	156,817.48	170,877.87	183,474.38
SEPT.	147,970.88	170,419.11	192,972.96	177,213.45	172,501.57
OCT.		166,221.91	160,762.02	160,621.90	177,856.25
NOV.		150,185.36	154,534.78	138,121.79	136,994.06
DEC.		175,418.55	154,042.33	154,964.22	138,354.32
TOTAL	\$ 1,595,301.18	\$ 1,983,396.89	\$ 1,985,343.48	\$ 2,111,731.83	\$ 2,005,633.19
AVER.	\$ 177,255.69	\$ 165,283.07	\$ 165,445.29	\$ 175,977.65	\$ 167,136.10